

# Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM

Sunset Cove, Saskatchewan

February 21, 2022

**Present:** Mayor – Derrick Duczek  
Councillor – Chris Coffey  
Councillor – Tom Fulcher  
Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:00 p.m.

**Agenda** 01/2022 Fulcher/Coffey  
That the agenda be accepted as presented

**Carried**

**Minutes:** 02/2022 Duczek/Fulcher  
That the minutes of the December 20, 2021 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Financial Reports** 03/2022 Fulcher/Coffey  
That the bank reconciliation and the statement of receipts and payments for the month of December, 2021 and January, 2022 be accepted as presented by the administrator.

**Carried**

**Payment of Accounts** 04/2022 Duczek/Fulcher  
That the following list of accounts in the amount of \$45,681.10 be approved for payment.

| Date   | Cheque No. | Payable To                | Description                                    | Amount          |
|--------|------------|---------------------------|--|-----------------|
| Jan-01 | 1007       | PBI                       | December Inspections                           | 168.00          |
| Feb-15 | 1008       | Parkland Regional Library | Municipal Levy                                 | 242.10          |
| Feb-15 | 1009       | SAMA                      | Municipal Requisition                          | 1,518.00        |
| Feb-15 | 1010       | PARCS                     | Membership                                     | 150.00          |
| Feb-15 | 1011       | Receiver General          | 1st Qtr - Employee                             | 768.54          |
|        |            |                           | 1st Qtr - Employer                             | 187.50          |
|        |            |                           |  | <u>3,034.14</u> |
|        |            |                           | <b>2022 Electronic Fund Transfer Registrar</b> |                 |
| Jan-10 |            | Minister of Finance       | December, 2021 School Collections              | 31,199.67       |
| Jan-24 | EFT#1      | Don Uhl                   | 2021 Septic Hauls                              | 2,800.00        |
| Jan-24 | ETF#2      | Aquarius Water & Septic   | 2021 Nov - Dec Septic Hauls                    | 120.00          |
| Jan-24 | EFT#3      | Town of Strasbourg        | 2022 Fire Levy                                 | 3,276.32        |
| Feb-07 | ETF#4      | Minister of Finance       | January School Collections                     | <u>4,048.61</u> |
|        |            |                           |  | 41,444.60       |
|        |            |                           | <b>2022 Electronic Bill Payment Registrar</b>  |                 |
| Jan-11 | #1         | Loraas Disposal           | December Collections                           | 220.85          |
| Jan-09 | #2         | SUMA                      | Membership                                     | 606.49          |
| Jan-24 | #3         | Sask Power                | December Billing                               | 32.34           |
| Feb-15 | #4         | Loraas Disposal           | January Collections                            | 168.76          |
| Feb-15 | #5         | Mastercard Collabria      | Postage  | 96.60           |
| Feb-15 |            |                           | 911 Dispatch                                   | 28.31           |
| Feb-15 |            |                           | Hostek   | 8.86            |
| Feb-15 | #6         | Sask Power                | January Billing                                | <u>40.11</u>    |
|        |            |                           |  | 1,202.36        |
|        |            | Total Payables            |  | 45,681.10       |

**Carried**

|   |         |                |  |                |
|---|---------|----------------|--|----------------|
| <b>Audit</b>                            | 05/2022 | Coffey/Duczek  | That we acknowledge receipt of the audit engagement letter from Dudley and Company and after review of the said letter we approve the terms of engagement covering the audit of the financial statement for its fiscal year ending December 31, 2021 by signing and returning the said agreement.  | <b>Carried</b> |
| <b>Board of Revision</b>                |         |                | That we table a decision until the resort village has adequate time to contact other resort villages that may be interested in forming a District Board of Revision and Board of Revision training and further that its findings be reported to council at the next regular meeting of council.  |                |
| <b>Certificate of Appointment (PBI)</b> | 06/2022 | Coffey/Fulcher | That in accordance with the Construction Code Act, we approve the attached Certificate of Appointment, having been appointed as licensed building officials of the Resort Village of Sunset Cove who are residents of the Province of Saskatchewan, who are employed by Professional Inspections, Inc.   | <b>Carried</b> |
| <b>SUMAssure</b>                        | 07/2022 | Duczek/Fulcher | That we accept SUMAssure as our insurance provider and further when all documentation has been completed, that Affinity Insurance Services (SGI) be notified of termination.   | <b>Carried</b> |
| <b>SGI Traffic Safety Grant</b>         | 08/2022 | Duczek/Coffey  | That we make application for funding under the Provincial Traffic Safety Fund, deadline March 31 <sup>st</sup> .   | <b>Carried</b> |
| <b>Septic Hauling</b>                   |         |                | That after review of 2021 tippage and hauling fees, that we table any changes to our policy in regard to reimbursing the septic haulers for hauling until next regular meeting of council.   |                |
| <b>ECTPC Membership</b>                 | 09/2022 | Fulcher/Duczek | That we join the East Central Transportation Planning Committee (ECTPC) and the membership fee in the amount of \$50.00.   | <b>Carried</b> |
| <b>PARCS Membership</b>                 | 10/2022 | Duczek/Coffey  | That our membership with PARCS be renewed and pay the membership fee in the amount of \$150.00.  | <b>Carried</b> |
| <b>Boathouse Lease</b>                  | 11/2022 | Duczek/Coffey  | That the resort villages Municipal Reserve Boat Location Lease Agreement be amended by adding that all lease locations should be actively used and if such location has not been actively used for a consecutive 2-year period, the Leasee will automatically forfeit their location to the next resident on the waiting list. This will be retroactive January 1, 2021. | <b>Carried</b> |
| <b>Permit Extension</b>                 | 12/2021 | Duczek/Fulcher | That we approve the request for building permit extension for an additional 6 months from date of letter on permit #20-001.  | <b>Carried</b> |

**Road Maintenance**            That it be reflected in the minutes that the Resort Village has received and reviewed the R.M. of McKillop No. 220 Policy No. TS-001-2022, resort village access road maintenance, dated January 25, 2022.

**SUMA Convention**            13/2022            Duczek/Coffey  
That Tom Fulcher be authorized to attend the SUMA Convention to be held on April 3 to 6, 2022 at Regina, and he be reimbursed for his expenses.

**Carried**

**Meeting**                        14/2022            Duczek/Fulcher  
That the next regular meeting of council be held on Monday, April 11, 2022 at 6:00 p.m.

**Carried**

**Adjournment**                15/2022            Duczek/Fulcher  
That this meeting be adjourned. **Time: 8:37 p.m.**

**Carried**

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Mayor

\_\_\_\_\_  
Administrator