

# Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM

Sunset Cove, Saskatchewan

November 21, 2022

**Present:** Mayor – Derrick Duczek  
Councillor – Chris Coffey  
Councillor – Tom Fulcher  
Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:04 p.m.

**Agenda** 68/2022 Duczek/Fulcher  
That the agenda be accepted as presented.

**Carried**

**Minutes:** 69/2022 Fulcher/Coffey  
That the minutes of the September 19, 2022 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Payment of Accounts** 70/2022 Coffey/Fulcher  
That the following list of accounts as presented be approved for payment.

<b>Cheque</b>				
<b>Date</b>	<b>No.</b>	<b>Payable To</b>	<b>Description</b>	<b>Amount</b>
Sep-30	1023	Revenue Canada	3rd Qtr Deductions	945.36
Oct-03	1024	Barry West	September Wages	122.00
Oct-18	1025	PBI	Plan Review	84.00
Oct-18	1026	SUMA Regional Meeting	Registration	40.00
<b>2021 Bill Payment Registrar</b>				
Sep-27	#30	MasterCard	Hostek Web Page	9.15
Oct-18	#31	Loraas Disposal	September Collections	710.77
Oct-18	#32	Sask Power	Boat Launch	46.76
Oct-04	#33	MasterCard	Hostek Web Page	11.20
Oct-04	#34	Loraas Disposal	October Collections	710.77
Oct-18	#35	Sask Power	Boat Launch	34.39
Nov-21	#36	MasterCard	Hostek Web Page	10.97
<b>2021 Electronic Transfer Payment Registrar</b>				
Sep-19	EFT#16	Maguire Coffey	Sand Barrels & Swim Buoys	312.00
Oct-03	EFT#17	Barbara Griffin	July, August, Sept Wages	2,332.46
Sep-08	EFT#18	Minister of Finance	August Collections	7816.42
Oct-03	EFT#19	Minister of Finance	September Collections	4930.43
Oct-22	EFT#20	Tom Fulcher	Jan-October Remuneration	1600.00
Nov-21	EFT#21	Chris Coffey	July-Dec Remuneration	600.00
			Special Meetings (2)	100.00
<b>Total Expenses to Date:</b>				\$ 20,416.68

**Financial Reports** 71/2022 Duczek/Fulcher  
That the bank reconciliation and the statement of receipts and payments for the month of September & October, 2022 be accepted as presented by the administrator.

**Carried**

**Bylaw 102/2022  
Fire Suppression**

72/2022 Duczek/Fulcher  
That Bylaw 102/2022 being a bylaw to provide for entering into an agreement respecting fire suppression and rescue services be introduced and read for the first time.

**Carried**

73/2022 Fulcher/Coffey  
That Bylaw 102/2022 be read for the second time.

**Carried**

74/2022 Coffey/Duczek  
That Bylaw 102/2022 be given three readings at this meeting.

**Carried Unanimously**

**Fire Suppression**

75/2022 Coffey/Duczek  
That Bylaw 102/2022 being a bylaw to provide for entering into an agreement respecting fire suppression and rescue services be read a third time and adopted.

**Carried**

**Bylaw 103/2022  
Protective Service Cost**

76/2022 Duczek/Fulcher  
That Bylaw 103/2022 being a bylaw to recover protective service costs be introduced and read for the first time.

**Carried**

77/2022 Fulcher/Coffey  
That Bylaw 102/2022 be read for the second time.

**Carried**

78/2022 Coffey/Fulcher  
That Bylaw 102/2022 be given three readings at this meeting.

**Carried Unanimously**

**Protective Service Cost**

79/2022 Coffey/Duczek  
That Bylaw 102/2022 being a bylaw to recover protective service costs be read a third time and adopted.

**Carried**

**SUMAssure**

80/2022 Fulcher/Duczek  
That we forward the insurance renewal and accept the policy for 2023.

**Carried**

**Board of Revision**

81/2022 Fulcher/Duczek  
That the Resort Village of Sunset Cove appoints Western Municipal Consulting Ltd to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Wachuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean and Stew Demmans.

**Carried**

**Bd of Rev, Secretary**      82/2022              Duczek/Coffey  
That the Resort Village of Sunset Cove appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**Carried**

**Declaration of Eligibility**      83/2022              Duczek/Fulcher  
The Council of the Resort Village of Sunset Cove confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

**Carried**

**LMT**                              84/2022              Duczek/Coffey  
That we subscribe for a digital subscription to the Last Mountain Times and pay the required fee.

**Carried**

**Silton 1<sup>st</sup> Responder**      85/2022              Duczek/Coffey  
That we approve a donation of \$50.00 to the Silton North Shore Medical First Responders.

**Carried**

**Meeting**                        86/2022              Duczek/Fulcher  
That the next regular meeting of council be held on Monday, January 16, 2023 at 6:00 p.m.

**Carried**

**Adjournment**                87/2022              Duczek/Coffey  
That this meeting be adjourned. **Time: 7:55 p.m.**

**Carried**

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Mayor

\_\_\_\_\_  
Administrator