

# Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM

Sunset Cove, Saskatchewan

February 5, 2024

**Present:** Mayor – Derrick Duczek  
 Councillor – Rob Court  
 Councillor – Tom Fulcher  
 Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:01 p.m.

**Agenda** 01/2024 Duczek/Fulcher  
 That the agenda be accepted as presented by the administrator.

**Carried**

**Minutes:** 02/2024 Fulcher /Court  
 That the minutes of the December 13, 2023 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Payment of Accounts** 03/2024 Duczek/Court  
 That the following list of accounts in the amount of \$59,529.48 be approved for payment.

Date	Cheque No.	Payable To	Description	Amount
Dec-31	1045	Professional Building Inspections	December Inspections	330.75
Jan-16	1046	Parkland Regional Library	Municipal Levy	328.65
Jan-16	1047	Minister of Finance	Sk Public Safety-fire dispatch	44.10
Feb-03	1048	SAMA	Municipal Requisition	1,590.00
<b>2024 Electronic Fund Transfer Registrar</b>				
Dec-17	EFT#22	Tom Fulcher	Remuneration	1200.00
			Committee Meetings	300.00
			Other Meetings	400.00
			Travel	210.00
			Supplies	70.54
Dec-17	EFT#23	Barbara Griffin	Jul-Sept Wages	2224.7
			Travel	135.00
Dec-18	EFT#24	Derrick Duczek	Convention & Committee Meetings	100.00
			Jul-Dec Council Remuneration	750.00
			5 Committee Meetings	400.00
			Mileage	100.00
			Tennis Court Maintenance	151.96
			Fuel	57.85
Dec-18	EFT#25	Barbara Griffin	Oct-Nov Wages	2224.7
			Internet Costs (1/3)	293.83
			Committee Meetings	100.00
			Mileage	45.00
Dec-31	EFT#26	Tom Fulcher	Committee Meetings	100.00
			Mileage	30.00
Jan-08	EFT#1	Minister of Finance	December School Collections	36,516.88
Jan-18	EFT#2	Wallace Insights	OCP & Map	2,625.00
Jan-23	ETF#3	Robert Court	May-Dec Council Remuneration	800.00
			6 Committee Meetings	300.00
			Mileage	150.00
			Tennis Court	79.86
Jan-16	ETF#4	Town of Strasbourg	2024 Fire Levy	3,619.03
Feb-02	EFT#5	Town of Strasbourg	Lagoon Levy	3,200.00
<b>2024 Electronic Bill Payment Registrar</b>				
Dec-23	#38	Mastercard Affinity	Hostek	36.43
			Postage	96.60
Jan-16	#1	Loraas Disposal	December Collections	202.02
Jan-16	#2	Mastercard Affinity	Hostek	10.81
Jan-16	#3	Sask Power	December Billing	48.72
Jan-16	#4	SUMA	Membership	657.15
				<b>1,051.73</b>
Total Payables:				<b>59,529.48</b>

**Carried**

<b>Financial Reports</b>	04/2024	Duczek/Fulcher	That the bank reconciliation and the statement of receipts and payments for the month of December, 2023 and January, 2024 be accepted as presented by the administrator.	<b>Carried</b>
<b>Terms</b>	05/2024	Fulcher/Court	That we consolidate GIC Term #13 and 14 and reinvest for a 2 year term at 4.85%.	<b>Carried</b>
<b>Operate Cash</b>	06/2024	Duczek/Fulcher	That the administrator investigate with Affinity Credit Union to place operating cash into a short term investments.	<b>Carried</b>
<b>Reserve Policy</b>	07/2024	Duczek/Fulcher	That Council prepare a draft reserve fund policy for the resort village to review at their next meeting of council.	<b>Carried</b>
<b>Berm Reserve</b>	08/2024	Duczek/Fulcher	That we dissolve the berm reserve to a general reserve and that the boathouse lease be considered as a regular operating expense.	<b>Carried</b>
<b>Hawthorn Road Closure</b>	09/2024	Court/Duczek	That the Resort Village of Sunset Cove apply to the Ministry of Highways and Infrastructure to close Hawthorne Road given that there was no objection to the road closure at a public meeting and that the Resort Village does not have a municipal need for the property. If the closure is successful the Resort Village would then proceed with the sale of the property at fair market value based on a professional appraisal.	<b>Carried</b>
<b>Mayor Duczek excused himself from the next topic from the meeting. (8.24 pm)</b>				
<b>Fiber Optics</b>	10/2024	Court/Fulcher	That defer a decision with BH Telecom Corp (Flexnetworks) as further information around agreements, easements and legal agreements.  Mayor Duczek returned to the meeting at 8:45 p.m.	<b>Carried</b>
<b>Website</b>	11/2024	Court/Fulcher	That defer a decision until next meeting of council as further information is required and time to get pricing and referencing.	<b>Carried</b>

**Audit** 12/2024 Duczek/Court  
That we acknowledge receipt of the audit engagement and planning letter from Dudley and Company and after review of the said letters we approve the terms of engagement covering the audit of the financial statement for its fiscal year ending December 31, 2023 by signing and returning same.

**Carried**

**Road Maintenance** That it be reflected in the minutes that the Resort Village of Sunset Cove along with Resort Villages of Pelican Point, Glen Harbour and Island view will contact SMB for further discussion in regard to the R.M's regular maintenance of the resort villages access roads.

**Meeting** 13/2024 Duczek/Fulcher  
That the next regular meeting of council be held on Monday, April 1, 2024 at 6:00 p.m.

**Carried**

**Adjournment** 14/2024 Duczek/Fulcher  
That this meeting be adjourned. **Time: 10:00 p.m.**

**Carried**

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Mayor

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Administrator