

# Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM

Sunset Cove, Saskatchewan

April 1, 2024

**Present:** Mayor – Derrick Duczek  
Councillor – Rob Court  
Councillor – Tom Fulcher  
Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:04 p.m.

**Agenda** 15/2024 Duczek/Fulcher  
That the agenda be accepted as amended with the following additions  
8.l. Loraas Bin  
8.m. Groundskeeper for 2024  
8.n. Dust Control

**Carried**

**Minutes:** 16/2024 Duczek/Fulcher  
That the minutes of the February 5, 2024 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Payment of Accounts** 17/2024 Duczek/Court  
That the following list of accounts in the amount of \$4,250.95 be approved for payment.

Date	Cheque No.	Payable To	Description	Amount
Feb-14	1049	Receiver General	1st Qtr - Employee	799.08
			1st Qtr - Employer	220.98
			<b>2024 Electronic Fund Transfer Registrar</b>	
Mar-20	EFT#6	LGB Enterprises	4 cubic yards salted sand	420.00
			<b>2024 Electronic Bill Payment Registrar</b>	
Feb-14	#5	Sask Power	January Billing	48.55
Feb-14	#6	Loraas Disposal	January Collections	244.81
Feb-14	#7	Mastercard Affinity	SUMAssue Insurance Premium	2,142.00
			Last Mountain Times Subscription	50.00
			Hostek	22.00
Mar-20	#8	Loraas Disposal	February Collections	244.81
Mar-20	#9	Sask Power	February Billing	48.55
Mar-20	#10	Mastercard Collabria	Hostek	10.17
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				2,810.89
				4,250.95

**Carried**

**Financial Reports** 18/2024 Fulcher/Duczek  
That the bank reconciliation and the statement of receipts and payments for the month of February, 2024 be accepted as presented by the administrator.

**Carried**

**OCP** That it be reflected in the minutes that the Resort Village of Sunset Cove council will be reviewing their draft Official Community Plan and all revisions will be made prior to being posted to the website for comments.

**Zoning Bylaw** 19/2024 Fulcher/Court  
That council will hold a meeting on April 17<sup>th</sup> at 6:00 p.m. to review and discuss the first draft of the new zoning bylaw.

**Carried**

<b>Hawthorne Road</b>	20/2024	Court/Duczek	That the administrator, follow up with the Ministry of Highways & Infrastructure to ensure that they have received all the necessary documents which is a requirement for consent to close and sale of Hawthorn Road. Further that the administrator is authorized to pay the service fees upon receipt of invoice.	<b>Carried</b>
<b>Appraisal of Land</b>	21/2024	Duczek/Court	That we retain the services of Crown Appraisals to provide a fair market value of Hawthorn Road and further that the residential land appraisal report be submitted to Council.	<b>Carried</b>
<b>Legal Advice</b>	22/2024	Fulcher/Court	That we acquire legal advice for the sale of Hawthorn Road and have the legal document prepared.	<b>Carried</b>
<b>Mayor Duczek declared a conflict of interest in the next item of business and left the meeting. (7:37 pm)</b>				
<b>Flexnetworks</b>	23/2024	Fulcher/Court	That we approve the installation of a fibre optic network/cable by FlexNetworks/BH Telecom Corp. in the Resort Village of Sunset Cove Road allowances.	<b>Carried</b>
Mayor Duczek returned to the meeting at 7:43 p.m.				
<b>Website</b>	24/2024	Duczek/Fulcher	That we acquire the services of Cardiff Ventures Ltd. for website support.	<b>Carried</b>
<b>Certificate of Appointment (PBI)</b>	25/2024	Fulcher/Court	That in accordance with the Construction Code Act, we approve the Certificate of Appointments, Joshua Nitz and Cristin Korchinski, having been appointed as licensed building officials of the Resort Village of Sunset Cove who are residents of the Province of Saskatchewan, who are employed by Professional Inspections, Inc.	<b>Carried</b>
<b>SAMA</b>	Let it be reflected in the minutes that SAMA's General Reinspection Program will include the Resort Village of Sunset Cove for 2024 with notification by sending a letter to all property owners. Further these changes will be applicable to the 2025 taxation year.			
<b>SUMA Convention</b>	26/2024	Duczek/Fulcher	That one council member and the administrator be authorized to attend the SUMA Convention to be held on April 14-17, 2024 at Regina and that those that attend shall be reimbursed.	<b>Carried</b>
<b>Temporary Bins</b>	27/2024	Duczek/Court	That we have Loraas Disposal place 2 – 30 cubic meter disposal bins on the Municipal Reserve May 10 <sup>th</sup> in preparation for spring clean up.	<b>Carried</b>

<b>Groundskeeper</b>	28/2024	Fulcher/Duczek	That we offer casual employment to Barry West as groundskeeper for the resort village at \$26.00 per hour with duties to commence May 1 <sup>st</sup> and conclude September 30 <sup>th</sup> , 2024.	<b>Carried</b>
<b>Dust Control</b>	29/2024	Fulcher/ Court	That we engage the firm of McGill’s Industrial Services Inc to apply liquid calcium chloride to Mountain Drive for 2024 season. Further that grading and the application of water be applied prior to the dust control being applied.	<b>Carried</b>
<b>Correspondence</b>	30/2024	Duczek/Court	That the following correspondence, having been read, be filed. Canada Community Building Fund Municipal Revenue Sharing; 2024 allocation \$7,836.00 Ministry of Government Relations; Education Mill Rate	<b>Carried</b>
<b>Road Maintenance</b>			That it be reflected in the minutes that the Resort Village of Sunset Cove along with Resort Villages of Pelican Point, Glen Harbour and Island View are still in discussion with the R.M.	
<b>Meeting</b>	31/2024	Duczek/Fulcher	That the next regular meeting of council be held on Monday, May 13, 2024 at 6:00 p.m.	<b>Carried</b>
<b>Adjournment</b>	32/2024	Duczek/Fulcher	That this meeting be adjourned. <b>Time: 8:39 p.m.</b>	<b>Carried</b>

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Mayor

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Administrator