

# Resort Village of Sunset Cove

Regular Meeting of Council  
Sunset Cove, Saskatchewan  
December 13, 2023

**Present:** Mayor – Derrick Duczek  
Councillor – Robert Court  
Councillor – Tom Fulcher  
Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:03 p.m.

**Agenda** 98/2023 Fulcher/Duczek  
That the agenda be accepted with the following additions.  
7(a) Administrator Discussion

**Carried**

**Minutes:** 99/2023 Duczek/ Court  
That the minutes of the October 18, 2023 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Payment of Accounts** 100/2023 Fulcher/Duczek  
That the following list of accounts in the amount of \$6,609.38 be approved for payment.

Nov-06	1042	Barry West	October Wages	52.00
Nov-06	1043	North Shore First Responders	Grant	100.00
Dec-23	1044	Receiver General	4th Qtr - Employee	794.91
			4th Qtr - Employer	175.35

## 2023 Bill Payment Registrar

Oct-20	#31	Mastercard Affinity	Hostek Billing	0.31
Oct-31	#32	Sask Power	September Billing	51.39
Nov-15	#33	Mastercard Affinity	Hostek Billing	10.86
			LMT-Public Notice	656.31
Nov-15	#34	Loraas Disposal	October Collections	994.08
Nov-29	#35	Sask Power	October Billing	9.62
Dec-11	#36	Sask Power	November Billing	48.72
Dec-11	#37	Loraas Disposal	November Collections	420.67

## 2023 Electronic Transfer Payment Registrar

Nov-06	EFT#18	Minister of Finance	September School Collect	2,598.57
Nov-05	EFT#19	Western Municipal Consulting	Development Appeal Bd	262.50
			Board of Revision	210.00
Nov-15	EFT#20	Rasmussen & Co	Road Agreement (1/4)	224.09

**Total Expenses to Date:** \$ 6,609.38

**Carried**

**Bank Reconciliation** 101/2023 Duczek/Court  
That the bank reconciliation for the months of October and November 2023 be accepted as presented by the administrator.

**Carried**

**Stmnt of Financial** 102/2023 Duczek/Court  
That the statement of financial activities ending November 30, 2023 be accepted as presented by the administrator.

**Carried**

<b>Administrator</b>	103/2023	Duczek/Fulcher	That the administrator be given a monthly salary of \$1,100.00 per month effective January 1, 2024.	<b>Carried</b>
<b>OCP &amp; Zoning</b>			<b>Let it be reflected in the minutes that a progress report on draft OCP is received.</b>	
<b>Garbage Bylaw – To review and update at a future date.</b>				
<b>Hawthorn Road</b>	104/2023	Court/Fulcher	That we defer a decision to make application to the Ministry of Highways and Infrastructure, until further clarification on parcel information (ownership) of municipal boundaries is received.	<b>Carried</b>
<b>Social Committee</b>	105/2023	Court/Duczek	That we do not create a formal social committee, rather individuals may submit to council an application with their ideas and funding requests on an ad-hoc basis for council consideration.	<b>Carried</b>
<b>Declaration of Eligibility</b>	106/2023	Fulcher/Duczek	<p>The Council of the Resort Village of Sunset Cove confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"><li>• Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations</li><li>• In Good Standing with respect to the reporting and remittance of Education Property Taxes</li><li>• Adoption of a Council Procedures Bylaw</li><li>• Adoption of an Employee Code of Conduct; and</li><li>• All members of council have filed and annually updated their Public Disclosure Statements, as required; and</li></ul> <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	<b>Carried</b>
<b>Certificate of Appointment (PBI)</b>	107/2023	Court/Duczek	That in accordance with the Construction Code Act, we certify the attached Certificate of Appointments, having been appointed as licensed building officials of the Resort Village of Sunset Cove who are residents of the Province of Saskatchewan, who are employed by Professional Inspections, Inc.	<b>Carried</b>
<b>Correspondence</b>			Parkland Regional Library; Option to purchase additional library hours, received and filed.	
<b>Let it be reflected in the minutes that a second (2<sup>nd</sup>) meeting has been held with the dispute resolution office in regard to a road funding agreement and are optimistic that an agreement is tentative.</b>				

**Meeting**                      108/2023                      Ducek/Fulcher  
That the next regular meeting of council be held on Monday, February 5, 2024 at 6:00 p.m.

**Carried**

**Adjournment**                      109/2023                      Ducek  
That this meeting be adjourned. **Time: 7:32 p.m.**

**Carried**

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Mayor

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Administrator