Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM
Sunset Cove, Saskatchewan
May 24, 2023

Present: Mayor – Derrick Duczek
Councillor – Robert Court
Councillor – Tom Fulcher
Administrator – Barbara Griffin

Robert Court subscribed to his Oath of Office as required by The Municipalities Act.

Call to Order: A quorum being present, Mayor Duczek called the meeting to order at 6:04 p.m.

Agenda 38/2023 Fulcher/Duczek
That the agenda be accepted with the following additions;
6. o) Septic Haulers

Carried

Minutes: 39/2023 Fulcher/ Duczek
That the minutes of the April 12, 2023 regular meeting of council be approved as presented by the Administrator.

Carried

Payment of Accounts 40/2023 Duczek/Fulcher
That the following list of accounts in the amount of $1,428.55 be approved for payment.

Date	Cheque No.	Payable To	Description		Amount
Apr-11	1032	Receiver General	1st Qtr - Employee	794.91	970.26
			1st Qtr - Employer	175.35	
Apr-22	#13	Sask Power	March Billing		51.53
May-02	#14	Mastercard Affinity	Hostek		11.00
May-08	#15	Loraas Disposal	April Collections		229.54
May-13	#16	Mastercard Affinity	Advertising-Election		115.74
May-13	#17	Sask Power	April Billing		50.48
					1428.55

Carried

Bank Reconciliation 41/2023 Fulcher/Duczek
That the bank reconciliation for the month of April 2023 be accepted as presented by the administrator.

Carried

By-Election Update –Robert Court was elected by acclamation and officially welcomed to Council.

Assessment roll is open. Those only affected by change of assessment or change of ownership have received an assessment notice. Assessment roll closes on June 19th, 2023.

Audit Statement 42/2022 Fulcher/Court
That the audited financial statements of the Resort Village of Sunset Cove for the year end December 31, 2022 as presented by Dudley & Company, having been reviewed, is hereby approved.

Carried

Boat Lease 43/2023 Fulcher/Court
That the administrator contacts those unused boathouse leases that they have all their personal property or any items removed from the location. Further advise them that they may reapply if at any point they may want a location.

Carried

Boat Lease Location 44/2023 Fulcher/Court
That spot number 2 be assigned to Rick Bosche and that he be invoiced for the lease.

Carried

2 – 30 cubic meter disposal bins that were placed on municipal reserve for spring cleanup have been picked up by Loraas Disposal.

Dust Control 45/2023 Fulcher/ Duczek
That we engage the firm of McGill's Industrial Services Inc to apply liquid calcium chloride to Mountain Drive for 2023 season. Further that grading and the application of water is applied prior to the dust control being applied.

Carried

Tree Maintenance 46/2023 Duczek/Fulcher
That we contract Al's Tree Service for a day to trim or cut trees as required.

Carried

Development Appeals Board 47/2023 Fulcher/Court

That the Resort Village of Sunset Cove appoints Western Municipal Consulting Ltd to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, Pam Malach Stew Demmans and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

Bd of Rev, Secretary 48/2023 Duczek/Fulcher
That the Resort Village of Sunset Cove appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Renewal ZOOM 49/2023 Duczek/Court
That we renew our subscription to Zoom Video Communications Inc from May 24, 2023 to May 23, 2024 and pay the $222.00 annual fee.

Carried

Swimming Pool 50/2023 Fulcher/Duczek
That we send a letter to the resident of Lot 7-8, Block 1, Plan 59R09545 advising them that their fence surrounding the swimming pool is insufficient and does not have the required locking mechanism and safety equipment as stating in our Bylaw 64/2002, Swimming Pool Bylaw. Further that the owner acknowledge receipt of said letter prior to June 15, 2023 and that they comply by August 1,2023.

Carried

Septic Haulers 51/2023 Fulcher/Court
That we remind all septic haulers that provide liquid waste disposal services for the residents of Sunset Cove are required to be compliant with our Sewage Utility Bylaw, Bylaw 93-2020 and further that our approved liquid waste disposal location for Sunset Cove is the Town of Strasbourg.

Carried

Correspondence 52/2023 Court/Fulcher
That the following correspondence, having be read, be filed:
Government of Saskatchewan; Dispute Resolution Office
Ministry of Gov't Relations; Construction Code Act – Deadline Dec 31, 2028
PBI May Newsletter

Carried

Budget Meeting 53/2023 Duczek/Fulcher
That the budget meeting be set for Tuesday, June 20, 2023 at 6:00 p.m.

Carried

Meeting 54/2023 Duczek/Fulcher
That the next regular meeting of council be held on Wednesday, July 4, 2023 at 6:00 p.m.

Carried

Adjournment 55/2023 Duczek
That this meeting be adjourned. **Time: 9:05 p.m.**

Carried

_____
Mayor

_____
Administrator