

# Resort Village of Sunset Cove

Regular Meeting of Council  
Sunset Cove, Saskatchewan  
October 18, 2023

**Present:** Mayor – Derrick Duczek  
Councillor – Robert Court  
Councillor – Tom Fulcher  
Administrator – Barbara Griffin

**Call to Order:** A quorum being present, Mayor Duczek called the meeting to order at 6:03 p.m.

**Agenda** 83/2023 Duczek/Fulcher  
That the agenda be accepted as presented.

**Carried**

**Minutes:** 84/2023 Fulcher/ Court  
That the minutes of the August 28, 2023 regular meeting of council be approved as presented by the Administrator.

**Carried**

**Payment of Accounts** 85/2023 Fulcher/Duczek  
That the following list of accounts in the amount of \$4,392.36 be approved for payment.

Date	Cheque No.	Payable To	Description	Amount
Aug-28	1039	Barry West	July, August Wages	739.00
Oct-09	1040	Receiver General	3rd Qtr - Employee	794.91
			3rd Qtr - Employer	175.35
Oct-09	1041	Barry West	September Wages	130.00
<b>2023 Bill Payment Registrar</b>				
Aug-28	#27	Mastercard Affinity	Hostek Billing	21.26
Sep-20	#28	Loraas Disposal	August Collections	994.08
Sep-20	#29	Sask Power	August Billing	51.02
Oct-10	#30	Loraas Disposal	September Collections	802.94
<b>2023 Electronic Transfer Payment Registrar</b>				
Oct-11	EFT#16	Rasmussen & Co	Road Agreement (1/4)	303.17
Oct-18	EFT#17	LGB Enterprises Ltd.	Road Grading	380.63
<b>Total Expenses to Date:</b>				<u>\$ 4,392.36</u>

**Carried**

**Bank Reconciliation** 86/2023 Duczek/Court  
That the bank reconciliation for the months of August and September 2023 be accepted as presented by the administrator.

**Carried**

**Stmt of Financial** 87/2023 Duczek/Fulcher  
That the statement of financial activities ending September 30, 2023 be accepted as presented by the administrator.

**Carried**

**OCP & Zoning**

88/2023

Fulcher/Court

That we have Councillor Tom Fulcher forward a time line to Alan Wallace from Wallace Insights and request a proposal for consulting purposes to review the draft official community plan prepared by the Resort Village.

**Carried**

**Garbage Bylaw – To review and update at a future date.**

**Lift storage**

89/2023

Duczek/Fulcher

That we send a letter to Mr. Snitzler informing him that his request to store his boat lift on the public reserve for the 2023/24 winter season be accepted provided that he accommodate others by giving access to other residents.

**Carried**

**Road Closure**

90/2023

Court/Duczek

That after review of the legislative requirements, Section 13, The Municipalities Act, that we issue public notice that council will consider possible road closure of Hawthorn Road and a public hearing will take place on November 29, 2023 giving opportunity for persons who may be affected to present views to council.

**Carried**

**Funding**

91/2023

Court/Duczek

That we approve \$100.00 grant funding to the Silton North Shore First Responders Team.

**Carried**

**Bd of Revision-Board**

92/2023

Duczek/Fulcher

That the RESORT VILLAGE OF SUNSET COVE appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**Carried**

**Bd of Rev-Secretary**

93/2023

Court/Fulcher

That the RESORT VILLAGE OF SUNSET COVE appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**Carried**

**Dev Appeals-Board** 94/2023 Fulcher/Duczek  
That the RESORT VILLAGE OF SUNSET COVE appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

**Carried**

**Dev Appeals-Secretary** 95/2023 Duczek/Fulcher  
That the RESORT VILLAGE OF SUNSET COVE appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**Carried**

Let it be reflected in the minutes that the Resort Village has received a response from Nigel by email, and that he be thanked for his commitment.

**Let it be reflected in the minutes that a second (2<sup>nd</sup>) meeting has been held with the dispute resolution office in regard to a road funding agreement and are optimistic that an agreement is tentative.**

**Correspondence** Canada Community Building Fund – 1<sup>st</sup> installment of \$577.80

**Meeting** 96/2023 Duczek/Fulcher  
That the next regular meeting of council be held on Wednesday December 13, 2023 at 6:00 p.m.

**Carried**

**Adjournment** 97/2023 Duczek  
That this meeting be adjourned. **Time: 8:39 p.m.**

**Carried**

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Mayor

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Administrator