

# Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM

Sunset Cove, Saskatchewan

December 8, 2024

<b>Present:</b>	Mayor– Shawna Argue Councillor – Rob Court Administrator – Barbara Griffin	
<b>Call to Order:</b>	A quorum being present, regular meeting of council was called to order at 1:02 p.m.	
<b>Agenda</b>	101/2024          Argue/Court That the agenda be approved as amended. Addition of 5j; By-election.	<b>Carried</b>
<b>Minutes:</b>	102/2024          Court/Argue That the minutes of the regular meeting of council held on November 3, 2024 be approved as amended by the administrator.	<b>Carried</b>
<b>Consent Agenda Items</b>	103/2024          Argue/Court That the list of consent agenda items be accepted as presented by the administrator as attached hereto and forming part of the minutes. <ul style="list-style-type: none"><li>• Payment of Accounts</li><li>• Bank Reconciliation; November, 2024</li><li>• Income Statement ending November 30, 2024</li></ul>	<b>Carried</b>
<b>Munisoft</b>	Let it be reflected in the minutes that a demo of Munisoft software be deferred to a later date.	
<b>Draft Budget</b>	Let it be reflected in the minutes that the draft budget for 2025 was reviewed and revisions made.	
<b>Bylaw 105/2024 Base Tax</b>	104/2024          Court/Argue That Bylaw 105/2024 being a bylaw to provide for a base tax be introduced and read for the first time.	<b>Carried</b>
	105/2024          Argue/Court That Bylaw 105/2024 being a bylaw to provide for a base tax be read for the second time.	<b>Carried</b>
	106/2024          Court/Argue That Bylaw 105/2024 be given three readings at this meeting.	<b>Carried Unanimously</b>
<b>Base Tax</b>	107/2024          Argue/Court That Bylaw 105/2024 being a bylaw to provide for a base tax be read a third time and adopted.	<b>Carried</b>
<b>SAMA Preliminary Values</b>	Let it be reflected in the minutes that Council will forward to SAMA asking for clarification on values which have increased since last valuation.	

<b>Board of Revision</b>	108/2024	Court/Argue	<p>That pursuant to subsection 220(1) of <i>The Municipalities Act</i>, the Resort Village of Sunset Cove appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee Schedule B dated November 21, 2024, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Bd of Rev Secretary</b>	109/2024	Argue/Court	<p>That pursuant to subsection 221(1) of <i>The Municipalities Act</i>, the Resort Village of Sunset Cove appoints Nicholle Hoskins with Western Municipal Consulting Ltd. as secretary to the Board of Revision for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee Schedule B dated November 21, 2024. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Dev Appeals Board</b>	110/2024	Court/Argue	<p>That pursuant to subsection 214(1) of <i>The Planning and Development Act, 2007</i>, the Resort Village of Sunset Cove appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee Schedule B dated November 21, 2024, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Appeals Bd Secretary</b>	111/2024	Argue/Court	<p>That pursuant to subsection 216(3) (a) of <i>The Planning and Development Act 2007</i>, the Resort Village of Sunset Cove appoints Claudette McGuire with Western Municipal Consulting Ltd. as secretary to the Development Appeals Board for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee Schedule B dated November 21, 2024. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p> <p style="text-align: right;"><b>Carried</b></p>
<b>Civic Address Registry</b>	Not of interest to municipality		

<b>Certificate of Appointment (PBI)</b>	112/2024	Court/Argue	That in accordance with the Construction Code Act, we certify the attached Certificate of Appointments, who are residents of the Province of Saskatchewan, who are employed by Professional Inspections, Inc. have been appointed as licensed building officials by council of the Resort Village of Sunset Cove.	Carried
<b>Declaration of Eligibility</b>	113/2024	Argue/Court	<p>The Council of the Resort Village of Sunset Cove confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"><li>• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations</li><li>• In Good Standing with respect to the reporting and remittance of Education Property Taxes</li><li>• Adoption of a Council Procedures Bylaw</li><li>• Adoption of an Employee Code of Conduct; and</li><li>• All members of council have filed and annually updated their Public Disclosure Statements, as required; and</li></ul> <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	Carried
<b>Audit</b>	114/2024	Court/Argue	That we acknowledge receipt of the audit engagement and planning letter from Dudley and Company December 4, 2024 and after review of the said letters we approve the terms of engagement covering the audit of the financial statement for its fiscal year ending December 31, 2024 by signing and returning same.	Carried
<b>Correspondence</b>	115/2024	Argue/Court	<p>That the following correspondence, having been read, be filed.</p> <p>Canada Community Building Fund PBI Newsletter SUMA (emails)</p>	Carried
<b>Next Regular Meeting</b>	116/2024	Court/Argue	That the next regular meeting of council be held on Sunday, January 26 2025 at 1:00 p.m. located at 57 Mountain Drive, Sunset Cove.	Carried
<b>Adjournment</b>	117/2024	Argue	That this meeting be adjourned. <b>Time: 2:11 p.m.</b>	Carried

  
Mayor

  
Administrator