

Resort Village of Sunset Cove

Regular Meeting of Council held by ZOOM
Sunset Cove, Saskatchewan
March 16, 2025

Minute #	Agenda Item	Discussion	
	Present	Mayor – Shawna Argue Councillor – Rob Court Councillor – Mike Ganshorn Administrator – Barbara Griffin	
2025-020	Call to Order	A quorum being present, Mayor Argue called the meeting to order at 1:10 p.m.	
2025-021	Agenda	Argue/Ganshorn That the agenda be adopted as amended with the following additions: 6g. Village Contract/Weed Control, and 6l. Boat Launch Issue.	Carried
2025-022	Minutes	Court/Ganshorn That the minutes of the February 23, 2025 special meeting of Council be approved as circulated.	Carried
2025-023	Consent Agenda	Court/Ganshorn That the list of consent agenda items, attached hereto and forming part of the minutes be accepted as circulated.	Carried
2025-024	Action Register	Council reviewed the status of actions resulting from previous meetings and updated the register.	
2025-025	Audit	Court/Ganshorn That the 2024 Financial Statements and summary financial statements prepared by Dudley & Company LLP be approved as presented.	Carried
2025-026	Fire & Rescue Agreement	Ganshorn/Court That pursuant to Bylaw 102/2022, that we enter into the Agreement for fire suppression and rescue service for 2025/26. Further that we pay the levy in the amount of \$2,434.48 to the Town of Strasbourg.	Carried
2025-027	PBI Appointment	Court/Ganshorn That in accordance with the Construction Code Act, we certify the attached Certificate of Appointment of Chantel Terry, having been appointed as licensed building official of the Resort Village of Sunset Cove who is a resident of the Province of Saskatchewan, and employed by Professional Inspections, Inc.	Carried

2025-028	Policy HR-001	Ganshorn/Court That Council approves Policy HR-001 – Employee Code of Conduct Policy as presented.	Carried
2025-029	Policy HR-002	Court/Ganshorn That Council approves Policy HR-002 – Conflict of Interest Policy as amended.	Carried
2025-030	Policy HR-003	Ganshorn/Court That Council approves Policy HR-003 – Respectful Workplace Policy as presented.	Carried
2025-031	Policy ADMIN-001	Court/Ganshorn That Council approves Policy ADMIN-001 – Time & Expense Approval Policy as presented.	Carried
2025-032	Groundskeeper	Ganshorn/Court That Council approves the terms of the 2025 seasonal employment contract for the village groundskeeper, as amended.	Carried
		Council acknowledged receipt of notification from Barry West that he would not be continuing as the village groundskeeper in 2025 and discussed options for advertising for a replacement.	
2025-033	PW Contractor	That council draft a Scope of Work for Public Works to be included in an Expression of Interest to be posted.	
2025-034	Pesticide Applicator	That council contact vegetation management companies to obtain quotes for control of weeds on village property.	
2025-035	Project List	Council brainstormed ideas for larger projects to be included in the four-year work plan. Completion of the work plan will be the subject of a future Special Meeting of Council.	
2025-036	Spring Newsletter	Council discussed topics to be included in the Spring Newsletter. The newsletter will be posted on the website in mid-April and residents advised of its posting via email.	
2025-037	Annual Task List	Reviewed by Council and Administrator	
2025-038	Boat Launch	Council discussed the control of the boat launch during spring thaw and issues with tampering with the “gate.”	
2025-039	Regional EMO	Court/Ganshorn That we join the Living Sky Regional Emergency Measures Organization to enhance the safety and security of our Residents. Further that we pay the membership fee of \$50.00	Carried

2025-040 Correspondence

Ganshorn/Court

That the following correspondence, having been read, be filed:

- SAMA-Annual Meeting April 9, 2025;
- Government of Saskatchewan; Minister of Government Relations; and
- Saskatchewan Public Safety Agency.

Carried

2025-041 Next Meeting

Regular Meeting of Council – May 11, 2025, 1pm at 57 Mountain Drive, Sunset Cove.

2025-042 Adjournment


Court

That this meeting be adjourned. **Time: 3:05 p.m.**

Carried



Mayor



Administrator