

Resort Village of Sunset Cove
Regular Meeting of Council held at 23 Mountain Drive
Sunset Cove, Saskatchewan
August 17, 2025

Minute #	Agenda Item	Discussion
	Present	Mayor – Shawna Argue Councillor / Deputy Mayor – Rob Court Councillor – Mike Ganshorn Administrator – Barbara Griffin
2025-138	Call to Order	A quorum being present, Mayor Argue called the meeting to order at 1:03 p.m.
2025-139	Agenda	Ganshorn/Court That the agenda be adopted as amended with the following deletion from Business Arising: 51. UMAAS Workshop – Sept 30 th , 2025 Carried
2025-140	Minutes	Court/Ganshorn That the minutes of the June 22, 2025, regular meeting of Council be approved as circulated. Carried
2025-141	Declaration	Councillor Ganshorn declared a conflict of interest in the next item of business and left the meeting. (1:06 pm)
2025-142	Notes	Court/Argue That the notes of the July 20, 2025, special meeting of Council be approved as circulated. Carried
2025-143	Declaration	Councillor Ganshorn returned to the meeting. (1:07 pm)
2025-144	Consent Agenda	Court/Ganshorn That the list of consent agenda items, attached hereto and forming part of the minutes, be accepted as circulated. Payment of Accounts Bank Reconciliation (July 31, 2025) Statement of Financial Activities (July 31, 2025) Carried
2025-145	Hawthorne Road	Administrator to proceed with the road closure and transfer process for Hawthorne Road.
2025-146	Groundskeeper	Emiliee Oleynick, a local youth is working for the village doing general maintenance for the summer. Council discussed options for Groundskeeper work for the 2026 season.
2025-147	TIPS	Resort Village will not be proceeding with Tax Installment Payment Plan (TIPPS) as there was not enough interest shown.

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2025-148	EMO Bylaw / Plan	Mayor Argue reported bylaw/plan is “work in progress” and is part of the larger bylaw review / update project.
2025-149	Business Arising from last Mtg	Munisoft-Financial Activity Reporting-Corrections Completed Term Deposit-2 terms were due-Completed June 24 th , 2025 Infrastructure Investment Plan-Application for Upgrade to Road Fire Suppression (adding a clause for Fire Chief to advise when fire bans should be implemented-Completed June 26, 2025 Records Disposal-Letter to Provincial Archives-Completed July 11, 2025
2025-150	OCP	Mayor Argue – Ongoing review work. Mayor will be contacting the consultant in September.
2025-151	Road Repairs	Councillor Ganshorn contacted Agra Excavating and they are interested in the grading and gravelling of Mountain Drive. Councillor Ganshorn will follow up on a date of work to be completed.
2025-152	Infrastructure Grant Application	Griffin has done preliminary work. Councillor Ganshorn to review and complete technical aspects of form.
2025-153	Completed Items	The following Business Arising Items were noted to be completed: <ul style="list-style-type: none"> • Munisoft – Financial Activity reporting corrections • Term Deposits – updated investments • Fire Suppression agreement – clause will be added in next update • Records disposal – notice filed with Provincial Archives
2025-154	FlexNetworks Update	Nothing to report to date
2025-155	Property Assessments	The Administrator reported that there were 3 appeals and all of them were settled with “Agreement to Adjust”
2025-156	West Boathouses	The history of the establishment of the boathouses on the road allowance at the west end of the village was reviewed. Mayor Argue will follow up with Tom Fulcher about the agreements with respect to those boathouses.
2025-157	PARCS Convention	Mayor Argue will ask Tom Fulcher if he would be interested in representing Sunset Cove at the PARCS Convention taking place September 5 th and 6 th in Regina.
2025-158	Policies	The 2022 draft policies will be considered as part of the village’s bylaw review.
2025-159	Septic Waste Disposal	The Town of Strasbourg refunded the village \$1600.00 as septic is no longer being disposed of at their location.
2025-160	Waste Management	Council discussed having Loraas Disposal bring an additional waste bin and recycling bin from the May long weekend to Thanksgiving starting in 2026. Information regarding acceptable waste and recycling practices, when to use the landfill, etc. will be included in the August Information Bulletin.
2025-161	Munisoft Payroll	The administrator will contact Munisoft for an explanation of how the payroll: EasyPay software program works

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2025-162	August Information Bulletin	Council discussed what topics will be included in the next information bulletin
2025-163	Annual Task List	Council reviewed the annual task list for completion.
2025-164	UMAAS Workshop	Ganshorn/Court That the administrator be approved to attend the Fall Workshop, September 30, 2025 in Regina. Carried
2025-165	Next Meeting	Regular Meeting of Council –September 28. 2025, 1pm at 23 Mountain Drive, Sunset Cove. Administrator to prepare a proposed list of meeting dates for 2026.
2025-166	Adjournment	Court That this meeting be adjourned. Time: 3:06 p.m. Carried
		<hr/> Mayor
		<hr/> Administrator