

## Resort Village of Sunset Cove

Regular Meeting of Council held at 57 Mountain Drive  
 March 15, 2026

<b>Minute #</b>	<b>Agenda Item</b>	<b>Discussion</b>	
	<b>Present</b>	Mayor – Shawna Argue Councilor / Deputy Mayor – Rob Court Councilor – Mike Ganshorn Administrator – Barbara Griffin	
<b>2026-038</b>	<b>Call to Order</b>	A quorum being present, Mayor Argue called the meeting to order at 1:01 p.m.	
<b>2026-039</b>	<b>Agenda</b>	Court/Ganshorn That the agenda be adopted as amended. 8a. Canada Community Building Fund – 2 <sup>nd</sup> Installment	<b>Carried</b>
<b>2026-040</b>	<b>Minutes</b>	Ganshorn/Court That the minutes of February 14, 2026, special meeting of Council be approved as circulated.	<b>Carried</b>
<b>2026-041</b>	<b>Consent Agenda</b>	Ganshorn/Court That the list of consent agenda items, attached hereto and forming part of the minutes, be accepted as circulated. Payment of Accounts (February 28, 2026) Bank Reconciliation (February 28, 2026) Statement of Financial Activities (February 28, 2026) Balance Sheet (February 28, 2026)	<b>Carried</b>
<b>2026-043</b>	<b>Four-Year Plan Update</b>	Council reviewed the four-year plan: <ul style="list-style-type: none"> <li>• West Road Allowance Boathouses (Court) – no update</li> <li>• OCP (Argue) – No further update since January.</li> <li>• EMO Bylaw / Plan – No further update since January.</li> <li>• Digitization Modernization Court) - Microsoft 365 established and work in progress. Proposed Electronic File Structure (partial) was provided for information and suggestions.</li> <li>• Bylaw Updates (Argue) – no update</li> <li>• Village Beautification (Ganshorn) – no further updates.</li> </ul>	
<b>2026-044</b>	<b>Budget</b>	Ganshorn/Court That the 2026 Budget be approved as amended and further that we set a mill rate of 1.89 mills from 1.8 mills.	<b>Carried</b>
<b>2026-045</b>	<b>Closure of Boat Launch</b>	Court/Ganshorn That we do not proceed with putting the gate up at the boat launch for 2026 on a trial basis and that the subject matter be revisited in spring of 2027.	<b>Carried</b>

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2026-046	<b>Order to Remedy</b>	It is noted that council received an email as a follow up to the Order to Remedy. The matter shall be monitored and reported back to council at their next regular meeting	
2026-047	<b>ADMIN-002</b>	Court/Ganshorn That policy #ADMIN-002, Council & Employee Compensation be approved and adopted as amended (date to be updated).	<b>Carried</b>
2026-048	<b>Groundskeeper Contract</b>	Ganshorn/Court That the contract terms for the 2026 seasonal groundskeeper be approved as amended.	<b>Carried</b>
2026-049	<b>Groundskeeper Offer</b>	Court/Ganshorn That Emilee Oleynick be offered the seasonal groundskeeper position for the 2026 summer season, as per the approved terms of the contract.	<b>Carried</b>
2026-050	<b>Spring Newsletter</b>	Council discussed topics to be included in the spring newsletter.	
2026-051	<b>Annual Task List</b>	Council reviewed the annual task list of administration and maintenance activities and assessed progress.	
2026-052	<b>Correspondence</b>	The letter from Canada Building Fund be filed as information.	
2026-053	<b>Next Meeting</b>	Regular Meeting of Council – May 3 2026, 1pm at 57 Mountain Drive, Sunset Cove  Spring village tour to be conducted in early May.	
2026-054	<b>Adjournment</b>	Ganshorn That this meeting be adjourned. <b>Time: 3:41 p.m.</b>	<b>Carried</b>

*Shauna L. Argue*

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Mayor

*Barbara Griffin*

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Administrator