

Resort Village of Sunset Cove

Regular Meeting of Council held at 57 Mountain Drive
 May 3, 2026

Minute #	Agenda Item	Discussion	
	Present	Mayor – Shawna Argue Councilor / Deputy Mayor – Rob Court Councilor – Mike Ganshorn Administrator – Barbara Griffin	
2026-060	Call to Order	A quorum being present, Mayor Argue called the meeting to order at 1:47 p.m.	
2026-061	Agenda	Court/Ganshorn That the agenda be adopted as amended. 7j. PBI Training email	Carried
2026-062	Minutes	Ganshorn/Court That the minutes of March 15, 2026, regular meeting of Council be approved as circulated.	Carried
2026-063	Minutes	Court/Ganshorn That the minutes of April 19, 2026, special meeting of Council be approved as circulated.	Carried
2026-064	Consent Agenda	Court/Ganshorn That the list of consent agenda items, attached hereto and forming part of the minutes, be accepted as amended. Payment of Accounts (April 30, 2026) Bank Reconciliation (March 31, 2026) Statement of Financial Activities (March 31, 2026) Balance Sheet (March 31s, 2026)	Carried
2026-065	Investment Renewal	Court/Ganshorn That term #6 in the amount of \$13,423.48 with the Affinity Credit Union, be reinvested as an 18-month term at 3%.	Carried
2026-066	Four-Year Plan Update	Council reviewed the four-year plan: <ul style="list-style-type: none"> • West Road Allowance Boathouses (Court) – no update • OCP (Argue) – No further update since January. • EMO Bylaw / Plan – No further update since January. • Digitization Modernization Court) - no update • Bylaw Updates (Argue) – no update • Village Beautification (Ganshorn) – no further updates. 	
2026-067	Closure of Hawthorne Road	Court/Ganshorn That, as the Resort Village now has ownership of Hawthorne Road (known as Lot 10, Block 3, Plan 102467011 the Resort Village begin negotiations with neighboring property owners on a lease.	Carried

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		Councillor Ganshorn declared a pecuniary interest in the next item of business and left the room. (2:15 p.m.)	
2026-068	Municipal Reserve Lease	Court/Argue That the 2026 Municipal Reserve Boathouse or Boat Lift space lease agreement be approved as presented.	Carried
		Councillor Ganshorn returned to the meeting. (2:20 p.m.)	
		Mayor Argue declared a pecuniary interest in the next item of business and left the meeting. (2:21 p.m.)	
2026-069	Lot Consolidation	Court/Ganshorn That we postpone consideration of the request for lot consolidation until further review has been completed.	Carried
		Mayor Argue returned to the meeting. (2:28 p.m.)	
2026-070	Permit Extension	Ganshorn/Court That the permit extension request submitted by Sinisa Stefanovic providing a timeline of events to complete construction by June 15, 2026 be approved. Further, Mr. Stefanovic be invoiced for all extra inspection costs incurred by Professional Building Inspections. Further that PBI be notified that the property owner be on site when final inspection is prepared.	Carried
2026-071	Spring Newsletter	Council discussed and revised the draft spring newsletter.	
2026-072	2025 Audit	Ganshorn/Court That the 2025 Financial Statements and summary financial statement prepared by Dudley & Company be approved as presented.	Carried
2026-073	2026 Audit	Court/Ganshorn That we appoint Dudley & Company to audit the financial statements for the fiscal year ending December 31, 2026. Further that the scope of work to include that the auditor presents the audit results to Council.	Carried
2026-074	Parking Bylaw	Council discussed parking violations related to parking on the travelled portion of Mountain Drive and parking obstructing access to private properties. A reminder will be inserted into the newsletter in regard to parking on Mountain Drive. Council will also note any areas of concern during their spring village tour.	
2026-075	Order to Remedy	Court/Ganshorn That revised design was not received by April 30, 2026, thus the original requirements of the Order to Remedy dated October 10, 2025 are once again in effect, with the following amendment; <ul style="list-style-type: none">• All work described in the Order to Remedy and accompanying engineering report shall be completed by June 30, 2026.	Carried

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2026-076	Shed Construction	Court/Ganshorn That discretionary approval be granted to Nick Oleniuk (56 Mountain Drive) to construct a storage shed partially on the road allowance, with conditions to be defined in the approval.	Carried
2026-077	Disposal of Records	Ganshorn/Court That the list as presented to Council be appropriately disposed.	Carried
2026-078	PDAP Workshop	Deputy Mayor Court provided a verbal report on the PDAP workshop he attended. He suggested that we invite PDAP to visit our community to assist in assessing risks present and appropriate response planning. The highest risk is most likely fire.	
2026-079	Annual Task List	Council reviewed the annual task list of administration and maintenance activities and assessed progress.	
2026-080	Correspondence	That the following correspondence be filed as information: <ul style="list-style-type: none">• Ministry of Government Relations-2026 Education Property Tax Mill Rates• Professional Building Inspections Newsletter• Professional Building Inspection Training (email). Griffin to register herself and Court for the training.	
2026-081	Next Meeting	Regular Meeting of Council – June 28, 2026, 1pm at 57 Mountain Drive, Sunset Cove	
2026-082	Adjournment	Ganshorn That this meeting be adjourned. Time: 3:57 p.m.	Carried

Shauna L. Arque

Mayor

Barbara Griffin

Administrator