Resort Village of Sunset Cove

Regular Meeting of Council held at 57 Mountain Drive
October 10, 2026

Minute #	Agenda Item	Discussion
	Present	Mayor – Shawna Argue Councilor / Deputy Mayor – Rob Court Councilor – Mike Ganshorn Administrator – Barbara Griffin
2026-126	**Call to Order**	A quorum being present, Mayor Argue called the meeting to order at 12:29 p.m.
2026-127	**Agenda**	Court/Ganshorn That the agenda and addendums #1, #2 and #3 to the agenda be adopted as circulated. **Carried**
2026-128	**Minutes**	Ganshorn/Court That the minutes of August 17, 2026, regular meeting of Council be approved as circulated. **Carried**
2026-129	**Consent Agenda**	Ganshorn/Court That the list of consent agenda items, financial related documents dated August 31 and September 30, 2026, attached hereto and forming part of the minutes, be accepted as circulated. Payment of Accounts Bank Reconciliations Statement of Financial Activities Balance Sheet **Carried**
2026-130	**Term-National Bank**	Court/Ganshorn That term 101017172787 in the amount of $28,416.07 due November 13, 2026 with the National Bank be deposited to the Affinity Credit Union and invested as a 2-year locked in at 3.35% or based on the rates at time of investment. **Carried**
2026-131	**Business Arising from Previous Meetings**	Push Mower – Spring 2027 Lot Consolidation – No Progress Alternative Auditors – After review, resort village remains with Dudley & Co Waste Management/Recycling Cheat Sheet – No Progress PBI – expired permit process – Follow-up ASAP Dog Waste Bags – options for Spring 2027 Traffic Safety Plan – a brief to be presented at December meeting SUMAssure – Administrator to follow up with clarification Loraas Disposal – Follow up with options for 2027
	Arrival of Delegates	12:58 pm – Delegates Barry and Mina West (54 Mountain Drive) arrived.

Unapproved

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	Conflict of Interest	Councillor Ganshorn declared a conflict of interest with the next agenda item and moved into a role as a resident delegate to address Council at 1:00 pm.
2026-132	**Delegation – Mike Ganshorn vs Barry & Mina West – Nuisance Lighting Complaint**	Mayor Argue advised the delegates that the presentations and discussion were being recorded for future reference, if required. Mayor Argue passed the chair to Deputy Mayor Court. Each made a verbal presentation to council in respect to nuisance lighting at 54 Mountain Drive. Council followed up with questions of the delegates for clarification and provided some background information on how other municipalities are regulating outdoor lighting. It was noted that the RVSC is currently updating the Nuisance Abatement Bylaw. The new version will include more detail for some specific types of nuisances. Conclusion – light will be turned off when Mr. Ganshorn is present at his property. Presentations closed at 1:47 pm. Deputy Mayor Court returned the chair to Mayor Argue. Councillor Ganshorn resumed his role as Councillor at the meeting at 1:48 pm
2026-133	**Four-Year Plan Update**	Council reviewed the four-year plan: • West Road Allowance Boathouses (Court) – no update • EMO Bylaw / Plan – Ongoing progress. First Responder Kit and draw for a free AED • Digitization Modernization Court – Progressing towards an employee to scan existing records into a share folder. • Bylaw Updates (Argue) – updated Nuisance Abatement and Waste Management Bylaws are in progress and will be presented at the next meeting • Village Beautification (Ganshorn) – implement for 2027
2026-134	**Bylaw 110-2026**	Ganshorn/Court That Bylaw 110-2026 being a bylaw to Control Building Activity be read for a second time. **Carried**
2026-135	**Bylaw 110-2026**	Court/Ganshorn That Bylaw 110-2026 being a bylaw to Control Building Activity be read for a third time and adopted. **Carried**
	Recess	The Council meeting be recessed for the purpose of holding a P&D Committee meeting. 2:13-2:22 pm

Unapproved

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2026-136	**Planning & Development Committee Report**	The P&D Chair reported the following for the information of Council: • One permit has expired. Administrator to follow-up with PBI on action to be taken. • Work continues on committee recruitment and process tools. • One Building Permit was reviewed by the P&D Committee. It is being sent back to the applicant for more information.
2026-137	**Build Communities Strong Fund**	That the administrator contacts the Ministry to see if the following projects qualify under the Infrastructure Investment Plans: • drainage study • boat launch re-development and safety control repairs around public beach area utilizing some or all of the 2024-25 to 2028-29 allocations.
2026-138	**Sale of Municipal Property**	Legal opinion on public notice requirements and quote for appraisal in the amount of $1500.00 on property were presented to council. Decision has been tabled for next meeting.
2026-139	**Boat Launch**	Council will research for next meeting • Repairs/rebuild boat launch • Safety repairs for barricades on trails and berm • Access restrictions The terms of the leases for boat lift spots at the public beach were reviewed. Revised lease to be presented at the next regular meeting of Council.
2026-140	**Waste Management Plan**	Waiting on additional information regarding changing frequency of pickups for garbage and recycling, seasonally. Tabled to next meeting.
2026-141	**Violation Information**	Spreadsheet developed of historical information. Work in Progress
2026-142	**Village Walk Through**	Council noted the following items during the walk through which require attention: • Posts at the tennis court • Speed signs - change from yellow to white • Fire risk of piled scrap wood and tree trimmings
2026-143	**Community Partnership Grant**	That we explore the initiative to apply for funding under the Targeted Sector Support cost-share program and bring recommendations to the next meeting of council.
2026-144	**Fall Newsletter**	Topics were reviewed for the Fall Newsletter which will be provided to residents.
2026-145	**Budget**	Council to prepare a list of budget items prior to December Meeting
2026-146	**Annual Task List**	Council reviewed the list of annual administrative and maintenance tasks and assessed progress.
2026-147	**Correspondence**	That the following correspondence, have been read, be filed Central Area Transportation Planning Committee (email)

Unapproved

Minute #	Agenda Item	Discussion
2026-148	**Next Meeting**	Regular Meeting of Council – December 6, 2026, 1pm - Zoom 2027 Calendar of Council meetings being prepared.
2026-149	**Adjournment**	Court That this meeting be adjourned. **Time: 4:01 p.m.** **Carried**

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Mayor

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Administrator

Unapproved